

## Horseheads Implementation Team Strategy Session

**Please Note:** *Kindly sign the attendance roster. Pick up materials.*

<b>Team:</b>	Implementation Team	<b>Minutes Taker:</b>	Kim Malone
<b>Date:</b>	January 28, 2013	<b>Facilitator(s):</b>	Shawn McDonough / Kim Malone
<b>Time:</b>	4:00 – 5:30 p.m.	<b>Location:</b>	Multi-Media Center

Item	Who	Time	Discussion/Notes
<b>1. Welcome</b> <ul style="list-style-type: none"> <li>• Agenda Review/Materials</li> </ul>	<ul style="list-style-type: none"> <li>• Shawn McDonough</li> <li>• Kim Malone</li> </ul>	4:00 – 4:05	
<b>2. Facility Capacity / Utilization and Grade Configuration Study</b> <ul style="list-style-type: none"> <li>• Review timeline and charge</li> </ul>	<ul style="list-style-type: none"> <li>• Dr. Ralph Marino</li> </ul>	4:05 – 4:20	
<b>3. District Performance Scan</b> <ul style="list-style-type: none"> <li>• Review results of survey</li> </ul>	<ul style="list-style-type: none"> <li>• IT Members</li> </ul>	4:20 – 5:25	
<b>4. Closure</b> <ul style="list-style-type: none"> <li>• Good of the Order</li> <li>• Next Meeting: February 25<sup>th</sup></li> <li>• Future Meeting Dates:               <ul style="list-style-type: none"> <li>➢ March 25<sup>th</sup></li> <li>➢ April 22<sup>nd</sup></li> <li>➢ May 20<sup>th</sup></li> <li>➢ June 3<sup>rd</sup></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• IT Members</li> </ul>	5:25 – 5:30	

*“Quality Education for All”*